

# ST PAUL COLLEGE

Behind VTC Ground, Ashelepada,  
Near Ganpati Mandir, Ulhasnagar – 421004

(Affiliated to University of Mumbai)

**NAAC Accredited**



## MAINTENANCE POLICY

# MAINTAINANCE POLICY

## POLICIES

### **Policies for maintaining and utilizing physical, academic and support facilities**

Being a private institution our college follows conducive system and policies which ensures proper maintenance of physical, academic and support facilities. The academic and support systems pertaining to the students are regulated as per the rules of the Mumbai University to which the institution is affiliated.

### **Augmentation, maintenance and utilization of Infrastructure**

The infrastructural facilities and other support systems of the institution are maintained on a regular basis and the funds are approved by the management of the college. All the steps are taken to ensure that physical, support and academic facilities are fully utilized for the benefits of students.

### **Purchase and maintenance**

The proposals for purchase of requirements of college are presented annually before governing council committee and the budget is approved by the members.

The purchase of library books is done through the Library Advisory Committee. Requirement list. of books are collected from each department and action taken based on their suggestions.

Sports facilities like ground, equipment's are also upgraded from time to time.

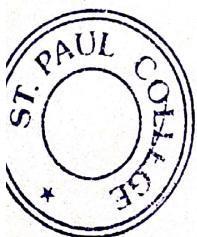
### **Utilization of Physical Facilities**


The physical infrastructure IT Lab, libraries, computer facilities, overhead projectors, CCTV, cameras, smart TVs, networking equipment's, solar panels, heavy duty printers are all utilized to the optimum extent. ICT enabled classrooms are used for specific purposes. The Auditorium, college ground, seminar halls are utilized for various activities like cultural, sports, conducting seminars by departments, etc respectively.

### **Utilization of Academic Facilities**

The enrollment and admission of the students in the institution is done as per guidelines of the Mumbai University. Post the pandemic e-payment facilities have been established by the institution for the students to pay the fees. The Centralized Attendance Management system for teaching and non-teaching staff has been implemented through biometrics punching.

The semester examinations are conducted in accordance with the academic calendar of Mumbai University



  
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